See Also: LOM 7802

The **Hazardous Waste Coordinator (HWC)**:

1. **Creates** a chemical inventory to contain, at a minimum:

    - Chemical name
    - Chemical Abstract Services (CAS) number
    - Quantity (e.g., weight, volume, etc.)
    - Acute hazard category, if applicable (i.e., P-listed hazardous waste)
    - Received date
    - Manufacturer's expiration date, if applicable
    - Last known use

2. **Identifies** chemicals that are hazardous waste.

3. **Updates** the inventory at least annually.

    NOTE: The inventory should be updated when a chemical is acquired for the first time.

End of Document